

VILLAGE OF LINCOLNSHIRE - PERMIT APPLICATION

BLOCK PARTY

Date Submitted: _____

1. Sponsor (if applicable): _____

2. Name of Event Director: _____

Address: _____

Home Phone Number: _____ Business Phone Number : _____

3. Date of Event: _____ Rain Date: _____

Starting Time: _____ Est. number of participants: _____

Estimated ending time: _____

4. Will vehicular traffic be affected? _____ Yes _____ No

Street(s) _____

Limits: from _____ to _____

Are barricades required? _____ Yes _____ No

5. For Barricades, contact the Streets and Parks Superintendent at 847-913-2382. Contact must be made five (5) working days prior to the event, with permit number.

6. *A signature sheet must accompany this application with an approval signature for each residence that will be directly affected by this application and the road closure.*

7. The permit for the event proposed is hereby approved, based upon the information contained in this application and the provisions of the Village Code.

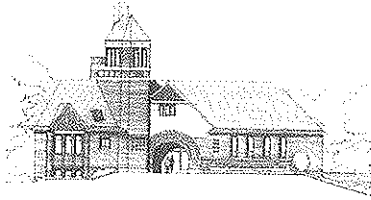
Signature of Police Department Representative

Date

THIS PERMIT MAY BE REVOKED FOR DUE CAUSE OR IN CASE OF AN EMERGENCY AT THE SOLE DISCRETION OF THE VILLAGE

Date: _____

Director of Public Works,
Village of Lincolnshire



One Olde Half Day Road
Lincolnshire, IL 60069-3035
847•883•8600
847•883•8608 (FAX)

Village of Lincolnshire

January 11, 2010

The packet you are receiving includes an application form (Block Party) and this explanation of the policy, rules and regulations governing closure of a portion of a Village street. Please read these two documents carefully.

- Before a street can be closed, permission from each resident living in the area to be closed must be obtained. This must be documented by the signature of a resident at every property involved (attach this list to your application). Having the street blocked off for one party, without regard for other families also having parties or events at the same time, would not be a "good neighbor" policy.
- A fire and/or emergency lane must be left open, wide enough for fire trucks or emergency vehicles to pass if necessary. Heavy objects, such as oversize grills, should remain in driveways, not in the street.
- If barricades are requested to close the street, these are dropped off on the last working day before the event, and picked up on the first working day after the event. You must request these at least five days in advance from the Streets and Park Superintendent at (847) 913-2382.
- Reservations must be submitted ten (10) business days prior to the event.

Village of Lincolnshire