

AGENDA
REGULAR VILLAGE BOARD MEETING
Village of Lincolnshire
Village Hall
One Olde Half Day Road
Public Meeting Room
Lincolnshire, Illinois

Monday, December 12, 2011
7:00 P.M.

Reasonable accommodations or auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847-883-8600) 48 hours in advance if you need any special accommodations in order to attend.

The Regular Village Board Meeting will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so.

CALL TO ORDER

1.0 ROLL CALL

2.0 APPROVAL OF MINUTES

2.1 Approval of the November 28, 2011 Regular Village Board Meeting Minutes

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.2 Village Clerk's Report

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures by Fund for the month of October, 2011

3.4 Village Manager's Report

4.0 PAYMENT OF BILLS

4.1 Bills Prelist for the month of November, 2011

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

The items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".

7.1 Approval of an Ordinance Granting a Variance from Title 6, Chapter 11 of the Village Code Related to Off-Street Parking Requirements at 505 Schelter Road (Kubota Engine America Corporation)

7.2 Approval of the 2012 Village Calendar and Meeting Schedule (Village of Lincolnshire)

7.3 Approval of a Resolution Authorizing the Clerk to Make Certain Closed Session Minutes Available for Public Inspection, Second Review and the Authorization to Destruct Certain Audio Recordings of Closed Session Minutes (Village of Lincolnshire)

7.4 Approval of changes to the Village's External Policies (Village of Lincolnshire)

7.5 Approval of an Ordinance Amending Title 1-6-1 of the Village Code - Personnel Policies Manual (Village of Lincolnshire)

7.6 Approval of an Ordinance Amending Title 1-15 of the Village Code - Comprehensive Fee Schedule (Village of Lincolnshire)

7.7 Approval of an Ordinance Amending Title 1-17 of the Village Code - Comprehensive Fine Schedule (Village of Lincolnshire)

- 7.8 Approval of the Fiscal Year 2012 Budget (Village of Lincolnshire)
- 7.9 Approval of an Ordinance Levying Taxes for Corporate Purposes of the Village of Lincolnshire, Lake County, Illinois for the Fiscal Year Beginning the first day of January, 2012 and ending December 31, 2012 (Village of Lincolnshire)
- 7.10 Approval of an Ordinance Abating Taxes for Corporate Purposes of the Village of Lincolnshire, Lake County, Illinois for the Fiscal Year Beginning the first day of January, 2012 and ending December 31, 2012 (Village of Lincolnshire)
- 7.11 Approval of an Ordinance Abating and Reducing Certain Taxes Heretofore Levied to Pay Debt Service on SSA Bonds of the Village of Lincolnshire, Lake County, Illinois (Sedgebrook Special Service Area Number 1 Special Tax Bonds)
- 7.12 Approval of a Funding Resolution in the Amount of \$240,000 for the Construction of a Permanent Traffic Signal at the Intersection of Illinois Route 22 (Half Day Road) at Hewitt Drive/Westminster Way in the Village of Lincolnshire (Village of Lincolnshire)
- 7.13 Approval of an Intergovernmental Agreement with the Illinois Department of Transportation for the Construction of a Permanent Traffic Signal at the Intersection of Illinois Route 22 (Half Day Road) at Hewitt Drive/Westminster Way in the Village of Lincolnshire (Village of Lincolnshire)
- 7.14 Approval of an Ordinance Establishing the Westminster Way Transportation Special Service Area Number One in the Village of Lincolnshire and Providing for Other Procedures in Connection Therewith (Village of Lincolnshire)
- 7.15 Approval of an Ordinance Levying Certain Taxes To Pay Debt Service On SSA Loan of The Village Of Lincolnshire, Lake County, Illinois for the Westminster Way Transportation Special Service Area Number One (Village of Lincolnshire)
- 7.16 Approval of an Ordinance Amending Title 8, Chapter 4 (Refuse Collection and Waste Hauler Services) of the Lincolnshire Village Code (Village of Lincolnshire)
- 7.17 Approval of a Park Board Recommendation Regarding a Request for the Chicago Magic to Obtain Field Usage Time as an Affiliate of the Lincolnshire Sports Association (Lincolnshire Sports Association)
- 7.18 Approval of a Park Board Recommendation Regarding the Use of the Rivershire Park Canoe Launch for use by the Des Plaines River Association as a Take-out Location for the Des Plaines River Canoe and Kayak Marathon on May 20, 2012

(Des Plaines River Association)

7.19 Approval of a Park Board Recommendation Regarding the Installation of Dugout Covers at North Park (Village of Lincolnshire)

7.20 Approval of the following Professional Service Agreements

Bensinger, Dupont & Associates through the NWMC of Des Plaines, IL
Employee Assistance Program in an amount not to exceed \$1,750

Ancel Glink, Diamond, Bush, DiCianni & Krafthefer, P.C. of Chicago, IL
Legal services in accordance with the hourly rates established for 2012

Smith & LaLuzerne, Ltd. of Waukegan, IL
Prosecutorial services in accordance with hourly rates established for 2012

ATI - Advanced Telecommunications, Inc. of Naperville, IL
Maintenance agreement for telephone system at the Village Hall and Public Works Facility in an amount not to exceed \$6,600

Blackboard Connect, Inc. of Pasadena, CA
Emergency notification system at a cost of approximately \$2.00 per residence, equivalent to \$6,600

CL Graphics of Crystal Lake, IL
Print and finish four issues of the Lincolnshire Letter in an amount not to exceed \$16,500

Harris Computer/Municipal Software, Inc. of Libertyville, IL
Financial software maintenance services in an amount not to exceed \$6,147

Pitney Bowes Global Service, LLC of Louisville, KY
Postage meter service in an amount not to exceed \$1,755

Sikich, LLP of Aurora, IL
Certified Public Accountants to provide auditing services in conjunction with the annual financial report in an amount not to exceed \$28,380

Central Lake County Radio Network of Vernon Hills, IL
Access and participation in the UHF radio system in an amount not to exceed \$16,500

Chicago Communications, LLC of Elmhurst, IL
Maintenance and support for police radios and other equipment including in-car computers in an amount not to exceed \$11,250

Global Software of Oklahoma City, OK
Maintenance and support for the Police Department's computer-aided dispatch system and records management system in an amount not to exceed \$17,221

Identix, Inc. of Bloomington, MN
Maintenance and support for the automated fingerprint system in an amount not to exceed \$3,325

Illinois Public Safety Agency Network (IPSAN) of Chicago, IL
Access and participation in the IPSAN mobile computer terminal system in an amount not to exceed \$10,000

Lake County Metropolitan Enforcement Group of Libertyville, IL
Drug and gang enforcement services and training in an amount not to exceed \$14,400

North East Multi-Regional Training of North Aurora, IL
Localized training services to Lincolnshire Police Department personnel in an amount not to exceed \$2,755

Northeastern Illinois Regional Crime Laboratory of Vernon Hills, IL
Forensic science and police laboratory services in an amount not to exceed \$11,000

Northern Illinois Police Alarm System of Wheeling, IL
Mutual-aid manpower and SWAT assistance, training and membership in an amount not to exceed \$5,500

Orphans of the Storm of Deerfield, IL
Animal impoundment services in an amount not to exceed \$1,500 and a waiver of the professional liability insurance as required in Section 13-2-C of Title 1 of the Village Code

B&F Technical Code Services of Hoffman Estates, IL
Building plan review and inspection services

Lincolnshire-Riverwoods Fire Protection District of Lincolnshire, IL
Fire protection plan review and inspection services

Thompson Elevator Inspection Services, Inc. of Mt. Prospect, IL
Elevator plan review and inspection services

Wiss, Janney, Elstner Associates, Inc. of Northbrook, IL
Structural plan review services

Best Quality Cleaning, Inc. of Franklin Park, IL
Materials and staff to clean the Public Works Facility, Rivershire Nature Center and
Spring Lake Pavilion in an amount not to exceed \$7,640

Bishop Plumbing of Des Plaines, IL
Inspection/testing of backflow prevention devices on water service lines at Village
buildings and irrigation locations in an amount not to exceed \$1,520

Cintas of Aurora, IL
Fire extinguisher inspection and maintenance services in an amount not to exceed
\$600

Clarke Aquatic Services of Roselle, IL
Nuisance aquatic plant management services in an amount not to exceed \$6,434

Clarke Environmental Mosquito Management, Inc. of Roselle, IL
Mosquito control in an amount not to exceed \$66,836

Crystal Management and Maintenance Services Corp. Inc. of Mt. Prospect, IL
Cleaning and custodial staffing services for the Village Hall in an amount not to
exceed \$22,680

Davey Resource Group of Kent, Ohio
Tree keeper software maintenance services in an amount not to exceed \$2,100

Door Systems, Inc. of Itasca, IL
Overhead garage door maintenance in an amount not to exceed \$2,146

Dustcatchers Inc. of Chicago, IL
Rental and cleaning of floor mats at the Public Works Facility and Village Hall in
an amount not to exceed \$1,383

EMCOR Services Team Mechanical of Elmhurst, IL
Preventive maintenance for HVAC at the Village Hall in an amount not to
exceed \$6,325

ESRI of Redlands, CA
Development of Geographic Information System Software in an amount not to exceed \$7,200

Gewalt Hamilton Associates, Inc. of Vernon Hills, IL
Professional civil engineering services

Gordon Flesch of Madison, WI
Maintenance contract for the Public Works Facility fax machine in an amount not to exceed \$318

Gordon Flesch of Madison, WI
Maintenance contract for the Public Works Facility Sharp copy machine in an amount not to exceed \$469

Green Acres Landscapes Inc. of Ingleside, IL
Right-of-way, landscape maintenance services for right-of-way including maintenance of the planting beds and mowing of the right-of-way; Village Hall grounds and the South Village Green; Olde Half Day Road and Knightsbridge Parkway islands in an amount not to exceed \$120,700

HBK of Rolling Meadows, IL
Maintenance contract for the large commercial meter testing in an amount not to exceed \$3,100

IMS of Rolling Meadows, IL
Pavement maintenance in an amount not to exceed \$25,000

Inner Security Systems of Oswego, IL
Lease of wireless radio transmitters for fire protection in an amount not to exceed \$3,840

Johnny Rockets Co. of Lincolnshire, IL
4th of July fireworks display in an amount not to exceed \$18,000

Lechner and Son, Inc. of Chicago, IL
Rental and cleaning of uniforms, shop towels and fender covers in an amount not to exceed \$4,291

ME Simpson Company, Inc. Of Chicago, IL
Valve turning services for the Water Department in an amount not to exceed \$11,600

Motor All Data of Troy, MI
Vehicle maintenance software in an amount not to exceed \$2,300

Muellermist Irrigation Company of Broadview, IL
Maintenance of the Village's irrigation systems at various locations in an amount not to exceed \$6,255

Municipal GIS Partners, Inc. of Des Plaines, IL
Development of a Geographic Information System in an amount not to exceed \$53,615

North Shore Copier of Glenview, IL
Copier Maintenance and supplies at an estimated cost of \$9,100

Peacock Mobil of Vernon Hills, IL
Car wash services in an amount not to exceed \$3,204

Ramirez, Inc. of Wheeling, IL
Leaf/landscape waste disposal in an amount not to exceed \$52,000

Shindler Elevator Corp. of Elmhurst, IL
Elevator preventive maintenance and service in an amount not to exceed \$2,334

SimplexGrinnell LP of Addison, IL
Fire alarm system testing and maintenance at the Village Hall and Public Works Facility in an amount not to exceed \$3,322

Smithereen Pest Management of Niles, IL
Pest management services at the Village Hall and Rivershire Nature Centers in an amount not to exceed \$1,931

Snap On of Kenosha, WI
Vehicle maintenance software in an amount not to exceed \$1,898

Soil and Material Consultants, Inc. of Arlington Heights, IL
Construction materials testing services in an amount not to exceed \$4,000

Spring-Green Lawn Care of Plainfield, IL
Turf fertilizing and weed management services in an amount not to exceed \$5,584

Steiner Electric Co. of Elk Grove Village, IL
Preventive maintenance and testing of the Village Hall stand-by generator in an amount not to exceed \$1,456

Tru Green of Lake Forest , IL
Emerald Ash Borer treatment management services in an amount not to exceed \$6,000

Turning Leaf Conservation of Bartlett, IL
North Park native area invasive plant management in an amount not to exceed \$24,000

Valley Fire Protection Systems of Batavia, IL
Fire protection dry system testing and inspection services in an amount not to exceed \$1,800

Winkler's Tree and Landscaping of La Grange Park, IL
Tree pruning services in an amount not to exceed \$10,000

8.0 **ITEMS OF GENERAL BUSINESS**

8.1 Planning, Zoning & Land Use

8.11 Consideration and discussion of a request by Transportation Management Association (TMA) of Lake Cook, to contribute funding to Pace Suburban Bus toward the retention of Pace Bus Route 576 (TMA of Lake Cook)

8.2 Finance and Administration

8.3 Public Works

8.31 Consideration, Discussion and Approval of the Rejection of a Bid from Program One of Des Plaines, IL and Award of a Contract with Waste Management, Incorporated, Cicero, IL, in an Amount Not To Exceed \$28,480 for Contractual Street Sweeping in FY-2012 (Village of Lincolnshire)

8.32 Consideration, Discussion and Approval of the Rejection of a Bid from Trees "R" Us, Inc., Wauconda, Illinois and Award of a Contract to Winkler's Tree and Landscaping, Inc. of LaGrange Park, Illinois and The Davey Tree Expert Company of Kent, Ohio for Contractual Dead, Emergency and Hazardous Tree Removal in FY-2012 (Village of Lincolnshire)

- 8.33 Consideration, Discussion and Approval of an Amendment No. 1 to a Professional Services Contract with B&W Control Systems of Crystal Lake, IL for the S.C.A.D.A. System Replacement in a amount not to exceed \$167,990.00. (Village of Lincolnshire)

8.4 Public Safety

8.5 Parks & Recreation

8.6 Judiciary & Personnel

9.0 **REPORTS OF SPECIAL COMMITTEES**

10.0 **UNFINISHED BUSINESS**

11.0 **NEW BUSINESS**

12.0 **EXECUTIVE SESSION**

13.0 **ADJOURNMENT**

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