

**MINUTES  
REGULAR VILLAGE BOARD MEETING  
August 13, 2007**

Present:

<del>Trustee Brandt</del>	<del>Trustee McDonough</del>
Trustee Saltiel	Trustee Servi
Trustee Walder, Jr.	<del>Trustee Walrath</del>
Mayor Blomberg	<del>Village Clerk Mastandrea</del>
Village Manager Irvin	Dep. Village Clerk Marshall
Director of Public Works Tripicchio	Director of Community Development McNellis
Chief of Police Melvin	Director of Financial Systems Roelker
<del>Village Engineer Hughes</del>	Village Attorney Simon
<del>Village Treasurer Curtis</del>	

Location: Village Hall, Public Meeting Room, One Olde Half Day Road, Lincolnshire, Illinois 60069.

**CALL TO ORDER**

**ROLL CALL**

Mayor Blomberg called the meeting to order at 7:01 p.m. and Village Deputy Clerk Marshall called the Roll.

**APPROVAL OF MINUTES**

**Approval of the minutes of the Regular Village Board Meeting of July 23, 2007**

Trustee Saltiel moved and Trustee Servi seconded the motion to approve the minutes of the Regular Village Board Meeting of July 23, 2007 as presented. The roll call vote was as follows: AYES: Trustees Saltiel, Servi, Walder, Mayor Blomberg. NAYS: None. ABSENT: Trustees Brandt, McDonough, Walrath. ABSTAIN: None. The Mayor declared the motion carried.

**REPORTS OF OFFICERS**

Mayor's Report - No report.

Village Clerk's Report - No report

Village Treasurer's Report

Director of Financial Systems Roelker presented the Revenues & Expenditures by Fund for the month of June, 2007, and found them to be in proper order.

Village Manager's Report

Village Manager Irvin reported that staff has begun work on the FY 2008 budget. He reminded the Board that the meeting for organizations' requests will be on September 10, 2007.

**BILLS PRELIST**

Director of Financial Systems Roelker presented the Bills Prelist for the month of July, 2007 totaling \$1,197,839. Trustee Walder moved and Trustee Saltiel seconded the motion to approve the Bills Prelist as presented. The roll call vote was as follows: AYES: Trustees Saltiel, Servi, Walder, Mayor Blomberg. NAYS: None. ABSENT: Trustees Brandt, McDonough, Walrath. ABSTAIN: None. The Mayor declared the motion carried.

**CONSENT AGENDA**

Trustee Walder moved and Trustee Servi seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows: AYES: Trustees, Saltiel, Servi, Walder, Mayor Blomberg. NAYS: None. ABSENT: Trustees Brandt, McDonough, Walrath. ABSTAIN: None. The Mayor declared the motion carried. The Consent Agenda is as follows:

- 7.1 Acceptance of the Lincolnshire Commons water main (Village of Lincolnshire)
- 7.2 Approval of an Out-of-Village Water Agreement for 23356 Elm Road - Bogdan Klek (Village of Lincolnshire)
- 7.3 Approval of Ordinance\_\_\_\_\_Amending Title 5, Building Regulations, and Title 8, Public Ways & Property, of the Village Code (Village of Lincolnshire)

**ITEMS OF GENERAL BUSINESS**

Planning, Zoning & Land Use

**8.11 Further consideration, discussion and approval regarding a retail sign promotion (The Greater Lincolnshire Chamber of Commerce)**

Ms. Jane Meloy, Executive Director of the Greater Lincolnshire Chamber of Commerce, and Ms. Debby Fleeman, of Creative Resources, reviewed the suggested signs for the Chamber's "Shop Lincolnshire" campaign. Signage will be up between September and December in City Park, Lincolnshire Commons and Village Green. Trustee Saltiel was not sure what message the Chamber was trying to convey as it was his understanding it was to be "Shop

Lincolnshire first”, and Ms. Meloy advised that it was her understanding that the Board did not like that verbiage. Ms. Fleeman reviewed the thought process that went into the design of the sign, and the purpose is to draw people driving down the corridor into the shopping centers and remind them what is there. After a lengthy discussion it was determined that the majority of the Board preferred the sign marked “C”. Location of the signs was discussed, and the possible need for a variance was discussed. Trustee Saltiel moved and Trustee Walder seconded the motion, subject to review of counsel, to approve the temporary promotion banner signage “C” for the Greater Lincolnshire Chamber of Commerce and the locations as marked on maps in Planner Zozulya’s memo dated August 10, 2007 to the Mayor and Board of Trustees. The roll call vote was as follows: AYES: Trustees Saltiel, Servi, Walder, Mayor Blomberg. NAYS: None. ABSENT: Trustees Brandt, McDonough, Walrath. ABSTAIN: None. The Mayor declared the motion carried.

#### Finance and Administration

#### 8.21 **Consideration, discussion and approval of the Comprehensive Annual Financial Report for the fiscal year beginning May 1, 2006 and ending December 31, 2006, prepared by Miller/Cooper & Company (Village of Lincolnshire)**

Director of Financial Systems Roelker updated the Board on this matter. Trustee Saltiel suggested minor changes as follows: Roman numeral pages ix and x, the fiscal year should read “04 -05”; Page 128 where staff will be adding footnotes, at the point where it shows the water main and the fire hydrant in miles, Trustee Saltiel suggested adding a one sentence explanation of why it reflects a decline in the mileage for the time period ending December 31. It would provide more clarification. Attorney Simon further suggested that the FY “04 – 05” should actually read “2004 & 2005” instead. Trustee Saltiel stated that he would be fine with Village Attorney Simon’s comment.

Trustee Saltiel moved and Trustee Servi seconded the motion to approve the Comprehensive Annual Financial Report for the fiscal year beginning May 1, 2006 and ending December 31, 2006, prepared by Miller/Cooper & Company. The roll call vote was as follows: AYES: Trustees Saltiel, Servi, Walder, Mayor Blomberg. NAYS: None. ABSENT: Trustees Brandt, McDonough, Walrath. ABSTAIN: None. The Mayor declared the motion carried.

#### 8.22 **Further consideration, discussion and approval of Ordinance \_\_\_\_\_ Amending the 2007 Budget and Appropriations Ordinance (Village of Lincolnshire)**

Village Manager Irvin updated the Board on this matter per his memo dated August 9, 2007 to the Mayor and Board of Trustees (attached), and advised that the Board asked for additional information at the last meeting. Fiscal Year 2006 ended on a higher note in terms of revenues – some commercial real estate transfers came in at the end of the year, and some of the anticipated expenses we did not incur, so we ended on the plus side with \$840,000 above the previous estimate. Trustee Saltiel said he has been a supporter of trying to increase the funding ratios of the Police Pension Fund and felt it was appropriate that the Board make a contribution of about \$375,000 and pay it over a four month period. He moved to do so. After a brief discussion Trustee Saltiel moved to amend his motion to amend the Appropriations amendment to increase the \$237,000 for the Police Pension Fund to \$375,000. Trustee Saltiel preferred that the money be dispersed over a four month period rather than in one lump sum. Village Manager Irvin said it would be up to the Police Pension Fund Board how it invests the money, and we would move it into that account. There was a recommendation with respect to the actual disbursement of the funds. Trustee Saltiel amended his motion so the appropriations are amended to reflect an amount of \$375,000 to go to the Police Pension Fund. Trustee Walder seconded the motion. The roll

call vote was as follows: AYES: Trustees Saltiel, Servi, Walder, Mayor Blomberg. NAYS: None. ABSENT: Trustees Brandt, McDonough, Walrath. ABSTAIN: None. The Mayor declared the motion carried.

Parks & Recreation

**8.51 Further consideration, discussion and approval regarding the tennis court surface at North Park (Village of Lincolnshire)**

Director of Public Works Tripicchio updated the Board on this matter. He said he contacted the schools and some vendors, and there was no interest expressed in the sports court. The Board directed Director of Public Works Tripicchio to donate the court to his source. He advised that the vendor will remove the sports court, and staff will put the new color coat on the existing court. Trustee Servi moved and Trustee Walder seconded the motion to direct staff to have the sports court at North Park removed, donated to Athletes Committed to Education, and to move ahead with putting the color coat on the existing court. The roll call vote was as follows: AYES: Trustees Saltiel, Servi, Walder, Mayor Blomberg. NAYS: None. ABSENT: Trustees Brandt, McDonough, Walrath. ABSTAIN: None. The Mayor declared the motion carried.

**UNFINISHED BUSINESS**

Trustee Saltiel said that in looking for ways to screen demolitions, fencing, etc. in certain areas, he learned that the city of Chicago requires landscaping on front lots where there has been a demolition, certainly in commercial districts. It actually looks quite nice while you are waiting for something to be done with the area. Mayor Blomberg suggested taking those fences down and grassing over the entire site, but Trustee Saltiel was more in favor of complete landscaping. He feels that this would put more of a burden on the developer, and it might encourage them to complete their projects more quickly while providing a better environment for residents. Staff was asked to look into the feasibility of such requirements.

**ADJOURNMENT**

Trustee Servi moved and Trustee Walder seconded the motion to adjourn. The voice vote was unanimous, and the Mayor declared the motion carried at 7:54 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Carol S. Marshall  
Deputy Village Clerk

cj:csm

## Lincolnshire *Memorandum*

**To:**

**Mayor and Board of  
Trustees  
Date: August 9, 2007**

**From: Robert L. Irvin, Village Manager**

**Subject: AMENDMENT TO FY 2007 BUDGET  
AND APPROPRIATIONS ORDINANCE**

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The Village Board discussed the proposed amendment to the FY 2007 Budget and Appropriations Ordinance at the July 23, 2007 Committee of the Whole Meeting. There was consensus to approve the \$1,219,000. change to increase the General Fund transfer to the Water and Sewer Fund for the water transmission main. The Village Board asked for additional information relating to the proposed \$237,000. transfer to the Police Pension Fund to help increase the Fund's funding ratio.

Listed below are the most recent funding ratios for the Police Pension Fund:

04/30/04	-	74.5%
04/30/05	-	70.7%
04/30/06	-	72.4%
12/31/06	-	71.6%

In December, 2006, our actuary concluded that \$1.1 million was necessary to bring the funding ratio to 80%. The consensus of the Village Board at that time was to begin allocating additional excess General Fund revenues to the Police Pension Fund in 2007 with \$237,000. This amount was based upon the excess revenues projected in October, 2006. Late in the year, we received some unexpected revenues including a large commercial real estate transaction and our overall expenses for FY 2006 were lower than expected. Therefore, we ended the year with an additional \$845,000. above our desire to have a General Fund reserve equal to the current year's operating expenses and debt service.

Therefore, if the Village Board approves the amendment in the amount of \$1,219,000. for the water main and \$237,000. for the Police Pension Fund, we will still have \$845,000. in reserves above the 100% ratio.

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If the Village Board wishes to make a greater transfer to the Police Pension Fund at this time, I would recommend no more than \$425,000. If we make the assumption that the 2008 Budget will increase by 5%, then the reserve would have to be \$418,500. greater to match the 100% ratio. It is too early to forecast the results of the FY 2007 revenues and expenses in order to determine if the reserves will grow in 2007.

Another option to consider is waiting until the FY 2008 Budget is in process to determine if an additional transfer is warranted in the event there are other options for use of these excess reserve funds.

Finally, as we discussed at the July 23, 2007 Committee of the Whole Meeting, approval of the amendment as written will result in a total additional transfer of \$1,456,000. unless the motion to approve the ordinance contains a different amount.

If you have any questions, please let me know.  
RLI:cry