

**MINUTES
SPECIAL COMMITTEE OF THE WHOLE MEETING
Monday, March 17, 2008**

Present:

Trustee Brandt	Trustee McDonough
Trustee Saltiel	Trustee Servi
Trustee Walder, Jr.	Trustee Walrath
Mayor Blomberg	Village Clerk Mastandrea
Village Manager Irvin	Dep. Village Clerk Marshall
Director of Public Works Tripicchio	Village Engineer Hughes
Planner Zozulya	Streets & Parks Superintendent Pippen

Location: Village Hall, Community Room, One Olde Half Day Road, Lincolnshire, Illinois 60069.

ROLL CALL

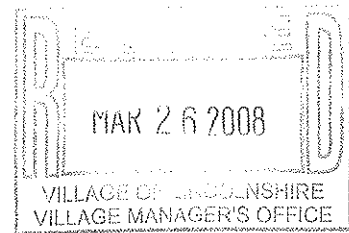
Mayor Blomberg called the meeting to order at 7:00 p.m.

ITEMS OF GENERAL BUSINESS

Public Works

- 2.11 **Consideration and discussion of the Corridor Framework Plan (Village of Lincolnshire)**

Date: March 18, 2008
To: Distribution
From: Sarah Grantham, Wolf Landscape Architecture, Inc.
Re: Lincolnshire Corridor and Entry Planning



Attendees: **Village of Lincolnshire**
Brett Blomberg, Mayor
Liz Brandt, Trustee
David Saltiel, Trustee
Dan Servi, Trustee
Gary Walrath, Trustee
Jennifer Hughes, Village Engineer
Robert Irvin, Village Manager
Frank Tripicchio, Director of Public Works
Tonya Zozulya, Planner
Scott Phippen, Streets / Parks Superintendent

Wolff Landscape Architecture, Inc. (WLA)
Ted Wolff, ASLA, Principal
Sarah Grantham, ASLA, Senior Landscape Architect

Subject: **Conceptual Design Presentation to Village Board, March 17, 2008**

1. Presentation and Discussion

WLA presented the Conceptual Design Alternatives. The following points were raised and generally agreed upon by the Board:

- Village Hall Open Space
 - Thinning of undergrowth near pond should be done for aesthetics rather than views to the pond (until pond itself is re-landscaped)
 - Re-design (meet Village's "standard") and incorporate community bulletin board signage into landscape (until such point in the future when an alternate location is desired)
 - Seating and drinking fountain would be nice at this location (fountain installation coincident with irrigation, which will require water supply to this area)
 - All other design recommendations were generally agreed upon
- Milwaukee Avenue Open Space
 - No desire for sculpture / public art
 - No need for seating
 - Stone pier "Lincolnshire" monument would be appropriate at this location
 - Raising the grade of the site and installing a fence or stone wall at the perimeter is desirable – screen Simon Lin's Asian Bistro with berming and planting along the open space south property line
 - All other design recommendations were generally agreed upon
- Commercial Landscape Character Enhancement – generally agreed upon, however a lower priority in locations where Lincolnshire does not own / have an easement on the property

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- Parking Lot Screening – generally agreed upon, however a lower priority in locations where Lincolnshire does not own / have an easement on the property
- Detention Pond Landscape Enhancements
 - Similar character to the detention ponds at Spring Lake Park
 - Provide plants that increase geese control
 - Landscape to stabilize edges and reduce erosion
 - All other design recommendations were generally agreed upon
- Detention Pond Plant Palette – generally agreed upon
- Swale Enhancements
 - Might not work for Milwaukee Avenue corridor, use on Half Day Road, Riverwoods, possibly Aptakisic following future development
 - Similar in character to Farrington
 - Mow annually to prevent woody plant growth
 - All other design recommendations were generally agreed upon
- Corridor Fixture, Utility, and Landscape Enhancements – generally agreed upon, lighting in the downtown may be achieved with Tax Increment Financing (TIF) funds
- Corridor Fixture and Utility Enhancements – generally agreed upon, lighting in the downtown may be achieved with TIF funds
- Median Enhancements
 - Generally agreed upon
 - Interest in existing Half Day Road and future Milwaukee Avenue medians
- Residential Corridor Character
 - Seating, drinking fountains, and trash receptacles already exist along Riverwoods and are not necessary – just provide paths to them
 - All other design recommendations were generally agreed upon
- Subdivision Entry Landscape at Whitmore (Proposed)
 - Generally agreed upon
 - Species selection should take into account deer population, and should be unattractive / unappetizing to deer
- Gateway Key Plan – generally agreed upon
- Sign Enlargement – generally agreed that signs should be the larger size shown (40% larger than existing signs)
- Village Gateway Typical Landscape Enhancements
 - Generally agreed upon, but with larger stone sign
 - No junipers
 - Species selection should take into account deer population, and should be unattractive / unappetizing to deer
- Village Gateway Typical Landscape & Sign Enhancements
 - Generally agreed upon, but with stone sign
 - No junipers
 - Species selection should take into account deer population, and should be unattractive / unappetizing to deer
- Riverwoods Road North Gateway Alternatives
 - Alternative B is preferred
 - At next meeting, provide photos of Roundabouts
 - Plants of interest – Whitespire birch, yews, evergreen trees
- Sign Alternatives
 - Alternative 4 – limestone piers with laminate sign panel is preferred for gateways

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- Alternative 8 – 12 are of interest for parks, with particular interest in Alternative 12
- Board is also interested in exploring a stone pier without a blade sign, but with a logo engraved on a smooth limestone face or band, similar to the shorter sign pier at North Park
- Overhead Utilities – consider relocating underground everywhere, pick spots as they become affordable

2. Schedule

The next in-progress staff meeting is May 5th at 1:30. The next Board meeting is tentatively scheduled between May 19 and May 21, 2008

Prepared by Sarah Grantham, Wolff Landscape Architecture, Inc. The foregoing represents the writer's understanding of the matters discussed and the agreements made at the meeting. Please contact the writer (sgrantham@wolfflandscape.com, 312 – 663 - 5494 telephone, 312 – 663 - 5497 facsimile) within three (3) days with any suggested additions, deletions, corrections, and / or clarifications.

Distribution: Attendees

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ADJOURNMENT

Trustee Brandt moved, and Trustee Saltiel seconded the motion to adjourn. The voice vote was unanimous and the Mayor declared the meeting adjourned at 9:30 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Carol S. Marshall
Deputy Village Clerk

csm