

**MINUTES  
SPECIAL COMMITTEE OF THE WHOLE MEETING  
Monday, June 30, 2008**

Present:

Trustee Brandt	Trustee McDonough	Trustee Saltiel
<del>Trustee Servi</del>	<del>Trustee Walder</del>	Trustee Walrath left at 7:55 p.m.
Mayor Blomberg	<del>Village Clerk Mastandrea</del>	Village Manager Irvin
Dep. Village Clerk Marshall	Director of PW Tripicchio	Village Engineer Hughes
Superintend of Streets & Parks Phippen	Planner Zozulya	

Wolff Landscape Architecture, Inc (WLA)  
Ted Wolff, ASLA, Principal  
Sara Grantham, ASLA, Senior Landscape Architect

Location: Village Hall, Community Room, One Olde Half Day Road, Lincolnshire, Illinois 60069

**ROLL CALL**

Mayor Blomberg called the meeting to order at 7:04 p.m. and Deputy Village Clerk Marshall called the Roll.

**ITEMS OF GENERAL BUSINESS**

Public Works

- 2.11 **Consideration and discussion of the Corridor Framework Plan (Village of Lincolnshire)**

I. Presentation and Discussion

WLA presented the Draft / Pre-final Conceptual Planning and Design Drawings and Documents. The following points were raised and generally agreed upon by the Board:

- Community Kiosk, Public Open Space, and Village Hall Landscape Enhancements
  - The future design / construction drawings of the enhanced landscape beds around the community kiosk should take into consideration eventual replacement of the existing wood sign (replaced in approximately the same location, but possibly larger with stone columns to match the new gateway signs). Enhancements should be limited to plantings or other easily replaced / relocated / inexpensive elements.
- Naturalized Grass Swale
  - Some areas along Riverwoods Road may be too narrow to implement the naturalized grass swale and may look tidier if they are maintained as-is (mowed regularly).
  - WLA is waiting for comments regarding which sections of naturalized grass swale along Riverwoods to remove from the corridor GIS plans.
- Village Gateway Sign and Monument
  - The proposed Village Gateway Sign and Village Monument were agreed upon.
- Large Gateway Features
  - Concern remains over the size of the Large Gateway Features.
  - The Large Tiered Gateway is of potential interest when bermed on the backside.
  - During future design and implementation phases, WLA recommends that the various sizes of gateway features be mocked up in the field for further evaluation.
- GIS Corridor Maps
  - WLA is waiting on further comments from the Village of Lincolnshire prior to finalizing the documents

2. Schedule

As soon as Wolff Landscape Architecture receives the final comments from the Village of Lincolnshire, we will assess the amount of time it will take to finalize our drawings. Based on the partial feedback we received at the June 30<sup>th</sup> Board Meeting, we anticipate that completion would take less than two weeks.

Prepared by Sarah Grantham, Wolff Landscape Architecture, Inc. The foregoing represents the writer's understanding of the matters discussed and the agreements made at the meeting. Please contact the writer ([sgrantham@wolflandscape.com](mailto:sgrantham@wolflandscape.com), 312 – 663 - 5494 telephone, 312 – 663 - 5497 facsimile) within three (3) days with any suggested additions, deletions, corrections, and / or clarifications.

Distribution: Attendees

Trustee Saltiel said his concern was that we might spend too much money on the entrances. He did not like the idea of a big "mass". Trustee Brandt was thinking of something softer and more unique. The entrance to Brookwood Farms comes to mind. Mayor Blomberg felt that each entrance area should be site specific. Trustee Walrath said he likes "subtle". He had some concerns because of the economy, but felt over time "we will make it work". He feels that maybe it should be a little less ambitious.

Trustee Brandt asked if they could use some of the money coming from Sedgebrook, and Village Manager Irvin said that the Simon Lin area could be paid by the TIF.

Discussion started regarding the northeast corner of Milwaukee Avenue and Route 22. Village Manager Irvin said the staff received the engineers estimate to put in all the infrastructure in the northeast corner of this intersection which is \$1.7 million. Trustee Saltiel said that they should not sell the land based on an appraisal, but rather sell it at what a free market will allow. It is a way of funding the landscaping.

This issue will go back to the Board soon.

Cleanup of the site was discussed. General Maintenance, Streets and Parks Supervisor Pippen said that he and Director of Public Works Tripicchio feel they can do it. Director of Public Works Tripicchio said they can hire a trucking firm and haul away debris. Village Manager Irvin said this could be contracted out with the TIF dollars. He felt that doing it this fall would be rushing it. He felt we should forget this at this time, and do it in the spring. Village Manager Irvin suggested bidding it in 2008 to be done in 2009. He felt we can get things cleaned up there going into the fall, 2008.

Village Manager Irvin said he thinks doing the work by Simon Lin makes sense because it is paid for and will be right on the heels of completing that intersection. He also thought they might consider the Village Hall signage and the triangle across the street.

## **ADJOURNMENT**

Trustee Brandt moved and Trustee McDonough seconded the motion to adjourn. The voice vote was unanimous and Mayor Blomberg declared the meeting adjourned at 9:07 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Carol S. Marshall  
Deputy Village Clerk