

MINUTES
SPECIAL COMMITTEE OF THE WHOLE BUDGET MEETING
Wednesday, November 12, 2008

Present:

Trustee Brandt	Trustee McDonough	Trustee Saltiel
Trustee Servi	Trustee Walder	Trustee Walrath
Mayor Blomberg	Village Clerk Mastandrea	Village Manger Irvin
Dep. Village Clerk Marshall	Dev. Manager McNellis	Village Engineer Hughes
Chief of Police Melvin	Village Treasurer Curtis	Director of Fin. Systems Roelker

Location: Village Hall, Community Room, One Olde Half Day Road, Lincolnshire, Illinois 60069.

ROLL CALL

Mayor Blomberg called the meeting to order at 7:06 p.m. and Deputy Clerk Marshall called the roll.

ITEMS OF GENERAL BUSINESS

Finance & Administration

2.11 Workshop concerning the Fiscal Year 2009 Budget (Village of Lincolnshire)

Village Manager Irvin went over questions that came up at the previous meeting. A memo to the Village Manager from Director of Financial Systems dated November 6, 2008 explained the discrepancy between the FY06-07 Actual amount (\$8,759,432) differed from the amount shown in the 2008 Official Budget document (\$9,744,920). This was because the FY2008 budget under FY06-07 Actual included the line item "Use of Reserves \$2,000,000." This \$2 million was subsequently adjusted downward to \$1,041,512 in the FY 2009 budget workbook to reflect the Reserves that were actually used.

The Board also received a copy of a memo to the Village Manager from Director of Financial Systems Roelker regarding the impact of the proposed property tax levy on a Residential Tax bill. The Board requested that it take our major tax revenues and keep them flat over what was estimated for 2008. That reduced the original proposal by \$259,000.

The Village currently has 11.5 months of reserves. Without making any changes to expenses that would reduce the reserves by \$639,000 in 2009 and that would give us 11.2 months of reserves. Village Manager Irvin said he is treating the \$ 750,000 loan to the TIF as an investment because that will be paid back a 4% interest rate the following year.

Tab 1) ***Police***

Village Manager Irvin said we have about \$33,000 in available seizure funds for police equipment. Commander Kleffner said that we can bring about \$10,000 a year into this fund through seizure of cars if there are DUI's. If these funds are used for other needs, such as the General Fund, within two years the fund can be built back up.

Village Manager Irvin said the back-up car that is slated to be replaced can be held for one more year without affecting services.

Tab 2) ***Insurance/Common Expenditures***

Trustee Saltiel questioned the cost of an LCD Monitor which was budgeted for the Audio Video Room. Village Manager Irvin said he questioned it himself and it is more than just a TV monitor. Staff will get the information to the Board regarding this item.

Trustee Saltiel asked if the Groupwise Upgrade can be held off for a year. Office and Communications Manager Marshall advised that she will speak to our IT consultants, however, she said we have several file servers, and it is possible we will be budgeting for a different file server upgrade in 2010.

Tab 3) ***Streets***

It was determined that the Village could hold off on the purchase of the Concrete Saw - \$2,000; the Portable Post hole Digger - \$4,000; and the Cul-de-Sac Enhancement Program.

There was a discussion regarding the Street Resurfacing Project, and Mayor Blomberg did not feel it was necessary to resurface Elsinoor in 2009. Director of Public Works Hughes explained how the decisions are made as to which streets should be resurfaced.

There was a lengthy discussion regarding the possibility of delaying the Schelter Road construction project. Village Manager Irvin said that doing Schelter Road in any year will be a "shock" to the system. Director of Public Works Hughes said the advantage we have for moving forward is we have an extremely competitive bidding climate right now.

Tab 4) ***Parks***

There was a discussion regarding the "round about" and the planting of its center. Expenditure cuts were the Bike Path Pet Waste Stations - \$6,000; \$50,000 of the \$100,000 budgeted for Corridor Enhancement Project and the Board will decide in 2009 if it wants to use the \$50,000 or not; and a Walk Behind Aerator replacement - \$8,000.

The Board decided that in the Spring it will travel together through the Village and make decisions as to where it wants to enhance the corridors and with what materials.

Tab 5) ***Building***

It was suggested to defer the chairs, but Village Manager Irvin said they were deferred from 2008 and he feels that items deferred in 2008 should be budgeted for 2009.

The two desk shells for the Board Room were eliminated from the Budget.

Village Manager Irvin said he kept a tab and there was \$120,000 out of capital in the General Fund. If our financials change, we can add back some of the deferred items.

Tab 6) ***Water and Sewer Improvement Fund***

Many of these accounts are split between the previous tabs.

Tab 7) ***Street Improvement Program***

Trustee Saltiel said that regarding the Street Improvement Program, he does not want to get behind on road replacement.

There was a further discussion regarding Elsinoor, and Mayor Blomberg told Director of Public Works Hughes that whatever she decides is fine with him.

Tab 8) ***TIF***

Village Manager Irvin said of the three projects one of them needs to be changed. He said staff assumed that the first part of the Corridor Plan along Milwaukee Avenue, by Simon Lin's would have been completed. The Village didn't get good bids toward the end of this year, as the landscapers were too busy. The total project should be about \$160,000. Now we are looking at a project that we have to plug in. It is an addition, but we didn't spend the money in 2008, so it is more of a "carry-over". It is higher - we thought we could do it for less. We anticipated getting better pricing than we did this fall.

Village Manager Irvin said, regarding the Downtown Triangle infrastructure, based on the cell tower relocation, it should cost about \$500,000. The rest of the costs are the construction and inspections related to the infrastructure.

Trustee Servi said he would like to put off the moving of the cell tower to next year. There was a discussion regarding this. Trustee Saltiel had concerns because there will be a Board election, and we do not know who is going to come in. If we really believe this is an important issue we should get it done while we apparently have people who believe in it.

Village Manager Irvin said that Director of Community Development McNellis received a phone call from someone who is working with a grocer, and the Village Manager felt that it would be good to get the site completed in case there is someone interested in developing it. Village Manager Irvin looks at the General Fund loaning money to the TIF Fund as a better investment than putting money in the bank. The Village will get 4% interest, and it will only getting 2.5% to 2.75% from the bank.

Tab 9) ***Park Development Fund***

Trustee Brandt said she doesn't know why the Village doesn't ask Spring Lake Sports League to pay for the North Park Bleachers. Village Manager Irvin suggested leaving the expense in, and it might wind up being additional revenue. The Board concurred.

Regarding the Route 22 at I-94, Village Manager Irvin said the Tollway Authority will be picking up a much greater cost for the crossing - \$101,000. He said he will contact Bannockburn to see if they are going to continue the bike path east of the bridge.

There was a discussion regarding the bike path from Berkshire to Woodcreek Court. Village Manager Irvin said the residents were told that the fence has to go.

Village Manager Irvin said staff has given the Board information on the tax levy on behalf of the Police Pension and IMRF. He said the Village needs to record that this was discussed at one of our Budget meetings. Director of Financial Systems Roelker said that at the December 8, 2008 meeting the Village will adopt the Tax Levy after a Public Hearing.

Trustee McDonough does not think the Village should be taxing for that. If the Board wants to, it can pass a .25% sales tax. The Board should take the reserves down to its goal and use a sales tax if necessary. Mayor Blomberg would like to see things turn around a bit before we add a sales tax.

The Lake County Convention & Tourist Bureau donation was discussed. It was determined that the Village will give them \$10,000 for 2009. The Board concurred.

ADJOURNMENT

Trustee McDonough moved and Trustee Servi seconded the motion to adjourn. The voice vote was unanimous and the Mayor declared the motion carried at 9:04 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Carol S. Marshall
Deputy Village Clerk