

APPROVED

Minutes of the Park Board Meeting held January 18, 2010, 7:30 p.m., at Village Hall, One Olde Half Day Road, Lincolnshire, IL 60069

Present: Ken Borgerding, Chairman
Lee Campbell
Jamie Godshalk
Ted Heiser
Ron Previn
Pat Sanders
David Saltiel, Trustee Liaison
Jennifer Hughes, Director of Public Works
Stephanie Gould, Recreation Supervisor
Troy Taylor, North Park Supervisor

Absent: Ken VanOverberghe, Alternate
Scott Pippen, Superintendent of Streets and Parks

1.0 Call to Order

Chairman Borgerding called the meeting to order.

2.0 Roll was called and it was determined a quorum was present.

3.0 A motion was made by Mr. Godshalk, seconded by Mr. Previn, to approve the minutes from the November 16, 2009 Regular Park Board meeting as amended:

On page 3 under **Soccer/Other Classification F:**

5-15 hours \$1,400 per team for 12-13 week season AMEND TO 5-14 hours for \$1,200 for 12-13 week season.
16-36 hours \$2,800 per team for 12-13 week season AMEND TO 15-24 hours for \$2,000 for 12-13 week season
and 25-36 hours for \$2,800 for 13-13 week season.

The motion was accepted by unanimous voice vote.

4.0 Resident Comments

None

The Park Board moved out of order to item 6.1 of Recreation.

6.1 New Contractor: The Wealshire/Ponds

Staff presented a new contract for The Wealshire/Ponds, located in Lincolnshire, to provide an array of programs for seniors. Representatives in attendance from The Wealshire/Ponds were Ms Lenna Scott, Director of Marketing and Sales and

Ms Shari Floss, Assistant Administrator. They have also expressed interest in providing facility space for future programs the Village offers. Included with the contract were three programs, **Aqua Arthritis Therapy, Classic Culture Club, and Tasty Travels.**

A motion was made by Mr. Campbell, seconded by Mr. Heiser to recommend this contractor and the three programs to the Mayor and Board of Trustees. The motion was accepted by unanimous voice vote.

At 7:39 p.m. the Park Board moved back into order to 5.0 of Old Business.

5.0 Old Business

5.1 Field Usage Ordinance

This item was inadvertently not included in the Park Board packet and will be discussed at the February Park Board meeting.

5.2 Tennis Request For Proposal

Staff presented a Request for Proposal for the tennis program. This RFP meets all Village requirements for the program. The Park Board discussed a few items pertinent to the implementation of the RFP. The Park Board agreed a selection panel should be created in order to discuss and determine which Provider best meets the needs of the Village. The Park Board nominated Mr. Lee Campbell, to serve on the panel as the Park Board Liaison. The Park Board did not agree to include a member of the Lincolnshire tennis community on the panel. The Park Board agreed that the Providers who are finalists, will be invited, but will not be required, to sit for an interview with the panel.

Mr. Heiser made motion to recommend the Tennis Request for Proposal to the Mayor and Board of Trustees with Lee Campbell serving on the selection panel as the Park Board Liaison and to invite, but not require, the Provider finalists to sit for an interview with the panel. This motion was seconded by Mr. Previn and was accepted by unanimous voice vote.

6.0 Recreation

6.2 New Contractor: Abrakadoodle

Staff presented a new contract for Abrakadoodle, who will provide youth art and art education classes. They will introduce participants to different artists and techniques while incorporating related vocabulary. Included with the contract was one program, **Kids on Canvas.**

A motion was made by Mr. Previn, seconded by Mr. Godshalk to recommend this contractor and the program to the Mayor and Board of Trustees. The motion was accepted by unanimous voice vote.

6.3 New Program: Budding Artists Summer Camp

Staff provided the Park Board with a memo in regards for a new program, Budding Artists Camp, taught by current contractor, Judy Newman. Ms Newman has been providing programs for the Village of Lincolnshire for many years. This camp will enable participants to learn about different art forms and work with various materials such as paper-making, found objects, and clay. This camp will be an alternative to sports camps.

Ms Sanders made the motion to recommend the Budding Artists Camp to the Mayor and Board of Trustees. This motion was seconded by Mr. Previn and was accepted by unanimous voice vote.

6.4 Certificate of Insurance for Metropolis Performing Arts

The Park Board was presented with a memo from staff stating that Metropolis Performing Arts would not be able to meet the Village's insurance requirements for Service Providers. Their policy was \$1,000,000 less than the Village requires. The Village Attorney was contacted and did not indicate there would be a problem with reducing the insurance coverage for Metropolis Performing Arts due to the nature and location of the programs they provide.

After discussing the options, Mr. Godshalk made the motion to recommend to reduce the required insurance coverage for Metropolis Performing Arts based on the nature and location of the programming they provide. This motion was seconded by Mr. Campbell and the motion was accepted by unanimous voice vote.

7.0 New Business

7.1 Physical Fitness Facility Medical Emergency Plan For Spring Lake

Staff presented the Park Board with a Physical Fitness Facility Medical Emergency Plan for Spring Lake. This Plan was created in order to be in compliance of 210 ILCS 74/10, the Physical Fitness Medical Emergency Preparedness Act. The Village must adopt and implement a written plan for responding to medical emergencies that occur at Spring Lake during the time that the facility is open for use by the public.

A motion was made by Mr. Previn, seconded by Mr. Godshalk to recommend this Medical Emergency Plan for Spring Lake to the Mayor and Board of Trustees.

The motion was accepted by unanimous voice vote.

7.2 Spring Lake Sports League Field Usage for 2009

Staff presented a finalized summary of field usage and payments made by Spring Lake Sports League for 2009. This summary was broken down into number of teams, number of players, ratio per team, number of practice hours, number of game hours, other hours, total number of hours, per player fee, and total fees paid. It provided information on house soccer, travel soccer, house baseball, and travel baseball.

8.0 Adjournment

A motion was made by Mr. Heiser, seconded by Mr. Godshalk to adjourn the meeting. The motion was accepted by unanimous voice vote.