

APPROVED

Minutes of the Park Board Meeting held March 15, 2010, 7:30 p.m., at Village Hall, One Olde Half Day Road, Lincolnshire, IL 60069

Present: Ken Borgerding, Chairman
Lee Campbell
Jamie Godshalk
Mara Grujanac
Ted Heiser
Ron Previn
Pat Sanders
David Saltiel, Trustee Liaison
Jennifer Hughes, Director of Public Works
Stephanie Gould, Recreation Supervisor
Troy Taylor, Facilities Supervisor

Absent: Ken VanOverberghe, Alternate
Scott Pippen, Superintendent of Streets and Parks

1.0 Call to Order

Chairman Borgerding called the meeting to order.

2.0 Roll was called and it was determined a quorum was present.

3.0 A motion was made by Mr. Godshalk, seconded by Mr. Previn, to approve the minutes from the January 18, 2010 Regular Park Board meeting. The motion was accepted by unanimous voice vote.

4.0 Resident Comments

Chairman Borgerding recognized Mary Batsford was for her over 16 years of service on the Park Board.

4.1 Bench in Memoriam at North Park

A group of five Lincolnshire residents presented a proposal for a memorial bronze bench and sculpture at North Park in honor of their late friend, Barbara Hsu Shaw. The group consisted of Dawn Anderson, Mary Kay, Carolyn Okmin, Cathy Rabeler, and Liz Treiber.

The bench included a sculpture of a boy with a soccer ball. The ladies provided the Park Board with photos of the bench and sculpture. The ladies requested the bench and sculpture be placed in the garden area south of the tennis courts, and

west of soccer field #2. The bench would not interfere with fields, underground wires, or the irrigation system. Staff provided the Park Board with a map of North Park and the desired locations.

Mr. Godshalk made the motion to recommend approval of the sculpture and bench at the preferred location, #2 on staff's map, to the Mayor and Board of Trustees. Mr. Previn seconded the motion and it passed with unanimous voice vote.

5.0 Old Business

5.1 Field Usage Ordinance

When reviewing the Comprehensive Fee Schedule, it became apparent that the permit requirements for use of the Village athletic fields were not included in the Village Code. There is an extensive permit outlining the rules for field usage. Inclusion of this information in the Code is a housekeeping issue. Trustee Saltiel instructed staff to have the Village Attorney review the changes before presenting the Amendment to the Mayor and Board of Trustees.

Chairman Borgerding made the motion to recommend the Amendment to Chapter 1 of Title 8 of the Village Code, Village Parks, Article E Athletic Field Usage, subject to the Village Attorney's review, to the Mayor and Board of Trustees. The motion was seconded by Mr. Campbell and was accepted by unanimous voice vote.

5.2 Vending Machine at North Park

Staff presented information about placing a Coca-Cola vending machine at North Park. Staff researched companies for possible vending services. Two companies, Mark Vend and Pepsi, informed Staff they were not interested in providing vending due to the park's low volume. Staff met Raven McNeal, a representative from Coca-Cola, at North Park on December 15th.

Due to the nature of programming at North Park, it is suggested a non-carbonated machine be installed. The Park Board unanimously agreed not to accept a commission on the products sold to keep the costs low and to be a service for the community.

Mr. Heiser made the motion to the Mayor and Board of Trustees to recommend that Coca-Cola place one beverage vending machine at North Park. The motion was seconded by Mr. Campbell and was accepted by unanimous voice vote.

6.0 Recreation

6.1 New Program Offered by the Lincolnshire Club

Staff presented a new program Zumba to be offered by the Lincolnshire Club. Zumba is an adult latin dance/fitness program that would replace the Women On Weights program, which has not received enrollments in a few seasons. Mr. Godshalk stated his wife has participated in a zumba class and quite enjoys it.

A motion was made by Mr. Campbell, seconded by Mr. Godshalk to recommend this program to the Mayor and Board of Trustees. The motion was accepted by unanimous voice vote.

6.2 Certificate of Insurance for Clay Monet

Staff presented a memo to the Park Board concerning the insurance requirements for Clay Monet. Clay Monet has provided the Village with ceramic painting recreational programs since summer 2009 at the Rivershire Nature Center. Parents must be present with children under 8 years. The programs have been very popular, with a total of 51 participants in six programs. Their insurance policy for 2010 covers general liability each occurrence at \$300,000 and the general aggregate at \$600,000. Clay Monet indicated they would not be able to continue to provide programming if the Village denied authorization to reduce the insurance requirements. The Village Attorney was contacted and did not indicate there would be a problem with reducing the insurance coverage for Clay Monet due to the nature and location of the programs they provide. Mr. Godshalk inquired about transportation for the programs. Staff stated participants are not transported anywhere by the Village.

After discussing the options, Mr. Godshalk made the motion to recommend to reduce the required insurance coverage for Clay Monet based on the nature and location of the programming they provide. This motion was seconded by Mr. Previn and the motion was accepted by unanimous voice vote.

6.3 Tennis Request for Proposal

The Park Board was presented with a memo from staff about the Request for Proposal for Tennis. Three copies were mailed to the Lincolnshire Club, College Park Athletic Club, and a Buffalo Grove resident, Marshall Packowitz, who requested a packet. The Lincolnshire Club was the agency to submit a completed RFP.

Mr. Godshalk commended Matt Gordon for his enthusiasm and commended him on the well put together RFP. Mr. Heiser inquired about potential issues with the Lincolnshire Club pros teaching lessons after classes. Staff stated any issues will be taken care of swiftly.

After the discussion, Mr. Heiser made the motion to recommend accepting the Lincolnshire Club's tennis program Request for Proposal. Mr. Previn seconded the motion and the motion passed by unanimous voice vote.

7.0 New Business

7.1 Field Use Application - Buffalo Grove Bulldogs

Staff presented a baseball field usage application and permit to the Park Board from the Buffalo Grove Bulldogs. Staff contacted Spring Lake Sports League and they stated the Buffalo Grove Bulldogs will not compete with any current SLSL teams.

The team is made up of thirteen children, with no children residing in Lincolnshire. They do not qualify for a resident discount. Staff informed the Park Board that the team manager was notified that their only hours that they may receive are those after 8:00 p.m. She understood this.

A motion was made by Mr. Godshalk, seconded by Mr. Previn to recommend to allow the Buffalo Grove Bulldogs Baseball Club use of the North Park playing fields when they are not being used by Spring Lake Sports League to the Mayor and Board of Trustees. The motion was accepted by unanimous voice vote.

7.2 Field Use Application - FC Tokoto Soccer Club

Staff presented to the Park Board a soccer field usage application from the FC Tokoto Soccer Club. Staff contacted Spring Lake Sports League and they do not object to any of the teams under the knowledge that these children will be in High School in the fall. The permit was received less than the sixty days prior to the date requested. This is not in accordance with the policy which requires sixty days notice.

The U14 and U15 teams are eligible for resident discounts. There are no Lincolnshire residents on the U16 team.

Mr. Heiser made the recommendation to allow the FC Tokoto Soccer Club use of the North Park playing fields when they are not being used by Spring Lake Sports League, and as soon as the fields are available after approval, to the Mayor and Board of Trustees. This motion was seconded by Mr. Campbell and was accepted by unanimous voice vote.

7.3 Spring 2010 Field Usage Requests

Staff presented a memo informing the Park Board about the spring field usage requests. Staff receives numerous requests for field space, many of which are not

presented to the Park Board. If the team(s) do not conflict with Spring Lake Sports League, the application is presented to the Park Board for a possible recommendation. Staff has received four requests for field space this spring. Two of the four were presented in New Business and the remaining two were the Deerfield High School Fresh/Soph Baseball Team and the North Shore Baseball Academy. The North Shore Baseball Academy had teams that conflicted with SLSL and the Deerfield High did not formally submit a request.

This memo did not require additional action.

7.4 SRACLC Inclusion Process

Staff presented information to the Park Board about the Special Recreation Association of Central Lake County. SRACLC is considering a change in their budget structure which would reduce the membership cost for the Village. Inclusion refers to any accommodation provided by SRACLC for Village of Lincolnshire recreational programs. Currently, SRACLC pays for all inclusion through a line item included in their annual budget. It was the consensus of the Park Board to support this budget change because the Village will be paying for actual Village costs, not subsidizing other agencies inclusion costs.

Staff also informed the Park Board that the deadline for withdrawing from SRACLC in 2011 is April 1, 2010.

Mr. Godshalk made the motion strongly recommending continued membership in the Special Recreation Association of Central Lake County. This motion was seconded by Mr. Previn and the motion was accepted by unanimous voice vote.

7.5 Park Board Tours

Staff suggested to the Park Board three Saturdays in May and three Saturdays in June to select two dates for the 2010 Park Tours. After a short discussion, it was unanimously agreed that Saturday, May 1st and Saturday, June 5th would work best. The tours will begin at 8:00 a.m. and residents will be invited (via the website) to attend. These tours will take the place of the May and June Regular Park Board meetings.

8.0 Adjournment

A motion was made by Mr. Heiser, seconded by Mr. Previn to adjourn the meeting. The motion was accepted by unanimous voice vote.