

APPROVED

MINUTES REGULAR PARK BOARD MEETING July 18, 2011

Present: Lee Campbell
Dan Hartman
Ted Heiser
Brian Thornburg, Alternate
Jennifer Hughes, Director of Public Works
Troy Taylor, Facilities Supervisor

Absent: Ken Borgerding, Chairman
Jamie Godshalk
Ron Previn
Ken VanOverberghe
Karen Feldman, Trustee Liaison

Location: Village Hall, One Olde Half Day Road, Lincolnshire, Illinois 60069

1.0 CALL TO ORDER

In the absence of Chairman Borgerding, Director Hughes called for a motion to appoint a Chair Pro-tem. Ted Heiser made a motion, seconded by Brian Thornburg, to appoint Lee Campbell as Chair Pro-tem. The roll call vote was as follows: AYES: Messieurs: Campbell, Hartman, Heiser, and Thornburg. NAYS: None. ABSENT: Chairman Borgerding, Messieurs Godshalk, Previn and VanOverberghe. ABSTAIN: None. The Chair Pro-tem declared the motion carried.

Chair Pro-tem Campbell called the meeting to order at 7:30 P.M.

2.0 ROLL CALL

Director Hughes called roll and determined a quorum was present.

3.0 APPROVAL OF MINUTES

3.1 A motion was made by Ted Heiser, seconded by Dan Hartman, to approve the minutes from the June 4, 2011 Special Park Board Meeting.

4.0 RESIDENT COMMENTS AND REQUESTS

4.1 None.

5.0 **RECREATION**

5.1 Consideration and Discussion of the Annual Review of the Lincolnshire Sports Association Field Usage Fees (Village of Lincolnshire)

Director Hughes stated that the Field Use Policy requires an annual review of the fee charged to the Lincolnshire Sports Association. In 2003, LSA provided a lump sum payment of \$25,000. In 2004, the Village established a fee of \$20 per participant. The rate increased to \$30 per participant in 2006 and to \$35 per participant in 2009. The rate for 2011 is \$35 per participant. In 2010, LSA paid the Village \$36,225 for 1,035 participants. There is no direct correlation between the operating expenses at North Park and the fee charged. The Village budgeted \$20,000 for commodities and more than \$60,000 in personnel costs to maintain the field for 2011. The total revenue for all field use permits was \$46,257 in 2010. The difference between the revenues and the expenses is paid out of the General Fund. Staff has concerns that there will likely be a drop in revenue in 2011 as FC Tokoto, which in prior years obtained separate permits to run their activities, has now been hired by LSA to run their travel soccer program.

Dave Keevins, President of LSA, presented a request to drop the per participant fee from \$35 to \$25 for 2012. He stated that LSA has rebranded itself as the market for recreation has demanded change. The organization has been an all-volunteer in the past. However, changing demands and a reduction in volunteers has caused LSA to hire a person at a cost of approximately \$15,000 per year to assist with scheduling, registrations, and ordering equipment and uniforms. LSA still has an all volunteer Board and many volunteer coaches.

LSA had a large unemployment compensation bill related to their travel soccer program last year.

LSA upgraded their website to attract more visitors.

In the past, LSA has utilized alumni players to serve as referees and umpires. Although they still have younger umpires for some house baseball games, LSA now employs “patched” referees and umpires at a rate of \$60-\$65/game as opposed to the alumni referees who were paid \$20/game.

All of these changes have resulted in the costs rising dramatically. A registration fee is currently about \$150/child/season of which \$35 goes to the Village for field use. The balance is used to pay for uniforms, equipment, and administrative costs.

Mr. Keevins stated that LSA has partnered with the Village to conduct a spring clean up to prepare the fields for use. They have helped out with maintenance by striping the fields. The Village used to supply a full time person to determine whether the fields were playable on the weekend. LSA volunteers now check the fields and also schedule the turning on and off of the field lights.

Mr. Taylor stated that Village crews still set up the fields daily for weeknight games and on Friday for weekend games. They have not set up the fields during the weekend this year.

Mr. Campbell inquired as to the rates other agencies utilize for rental of fields. Director Hughes stated that Staff did not have that information, but could obtain it.

Director Hughes asked Mr. Keevins about when LSA would need to know what the fees would be for 2012. Mr. Keevins responded that registration for baseball will begin the first week in January and will last for approximately six weeks. Director Hughes stated that the Village would need a recommendation well before that time in order to finalize the FY 2012 budget.

It was the consensus of the Park Board that this issue be brought back for further consideration at a future meeting.

6.0 **PARKS**

6.1 Consideration and Discussion of Continuing Maintenance of the FitCore System at Whytegate Park (Village of Lincolnshire)

At the June 4, 2011 tour of Wytegate Park, Staff mentioned to the Park Board that excess funds from the painting of the toys at Balzer Park could be considered for painting of the FitCore System. The Park Board requested that Staff review the Park Survey to determine if the residents have a favorable opinion of the equipment. Director Hughes stated that the survey results showed that the majority of respondents are in favor of the system.

The following motion was made by Mr. Heiser, seconded by Mr. Hartman:

MOTION: The Park Board recommends continued maintenance of the FitCore System at Whytegate Park, as presented in Staff's memorandum dated July 14, 2011.

The roll call vote was as follows: AYES: Messieurs: Campbell, Hartman, Heiser, and Thornburg. NAYS: None. ABSENT: Chairman Bogerding, Messieurs Godshalk, Previn and VanOvergerghe. ABSTAIN: None. The Chair Pro-tem declared the motion carried.

6.2 Consideration and Discussion of a Request from Lincolnshire Sports Association to Utilize and Store Movable Scoreboards at North Park (Lincolnshire Sports Association)

Staff presented a request from the Lincolnshire Sports Association to utilize and store up to four wooden scoreboards at North Park. LSA President Dave Keevins presented the request to utilize four mobile scoreboards. The scoreboards would be stored in the North Park Maintenance Facility and moved into place by LSA personnel prior to each game. He stated that the first board was constructed by a father who wanted to have a scoreboard at the field. Director Hughes stated that the scoreboard is 8' tall and that the base measures 8' x 8'. The scoring area consists of a painted 4' x 8' sheet of plywood. The scores are tabulated on both sides of the scoreboard. She expressed concerns regarding the size of the scoreboard and that four such boards would take up a significant amount of space in the yard. Mr. Taylor stated his concern about repair and maintenance of the scoreboards, as he noticed that the wheels are lose after only several days of use. In response to this concern, Mr. Keevins stated that LSA will maintain, repair, and move the scoreboards.

Mr. Heiser stated that he thinks the scoreboards look ok. He stated that the scoreboards will help parents know the score of the game. He added that North Park needs scoreboards, but the park doesn't need a fancy production. He believes that it is better to have portable scoreboards.

Mr. Keevins stated that there was push back from the Village Board and Park Board last year about the materials. One of the fathers built the scoreboard and brought it to the field. LSA liked the idea and wants to add three more scoreboards. The scoreboards are not intended to be a part of the landscape. He

stated that the wooden scoreboards are cost effective and that it is not economical to purchase four electronic scoreboards. LSA would like to store the scoreboard indoors to retard weathering and to prevent them from blowing over in high winds since they would not be anchored. The scoreboards list “Home” and “Away” to provide flexibility. The boards will be placed at field #s 1, 2, 3, and 4. A board is not needed for field #5 since LSA doesn’t keep score for the games held on that field. In response to the questions from Director Hughes, Mr. Keevens stated that scoreboards will not be used for soccer games since it would be too hard to roll the scoreboards onto the grass to be close to the field.

Mr. Campbell stated that the base takes up too much space but that the scoreboard could probably be redesigned to minimize the footprint during storage.

Mr. Thornburg liked the scoreboard because it’s not expensive, it can be used in inclement weather, and it will take the pressure off the officials and kids since the scores will be visible. He stated that he thinks the color of the scoreboard is important, and that the size and shape of the font is acceptable. He likes the idea that LSA is getting involved in North Park—the parents are investing in the park and are more likely to assist in keeping it clean.

The following motion was made by Mr. Heiser, seconded by Mr. Thornburg:

MOTION: The Park Board recommends approval of the use of the wooden scoreboards at North Park as presented in Staff’s memorandum dated July 14, 2011, subject to modifying the design so that the scoreboards are easier to store and move about the park.

The roll call vote was as follows: AYES: Messieurs: Campbell, Hartman, Heiser, and Thornburg. NAYS: None. ABSENT: Chairman Bogerding, Messieurs Godshalk, Previn and VanOvergerghe. ABSTAIN: None. The Chair Pro-tem declared the motion carried.

7.0 OLD BUSINESS

None.

8.0 NEW BUSINESS

8.1 Consideration and Discussion of the Status of the FY2012-2016 Budget as It Relates to Parks Items (Village of Lincolnshire)

Staff presented a memorandum which described projects that Staff is reviewing for submittal to be included in the FY2012-2016 capital budget for parks projects.

The purpose of this discussion is to solicit comments and suggestions from the Park Board. Formal action is not required on this item. Not all of the projects will be incorporated into the budget. Troy Taylor stated that the cost to repair the North Park Tennis Court Fence posts is approximately \$6,500. Mr. Campbell stated that he would like to review the requests and asked if there was an opportunity to add additional projects at a later date. Director Hughes stated that there will be some opportunity to add projects and that the Park Board will receive status updates as the budget is developed.

9.0 EXECUTIVE SESSION

None.

10.0 ADJOURNMENT

A motion was made by Lee Campbell, seconded by Jamie Godshalk, to adjourn the meeting.

The motion was accepted by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 10:09 A.M.